



Board of Trustees Meeting Agenda
Irvin L. Young Memorial Library
Community Room
431 W. Center Street
Whitewater, WI 53190
Monday, August 15, 2022, 6:30 p.m.

*Our Mission: We will have the space and the stuff to do the things that you want
Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections;
Service excellence*

This will be a hybrid in-person and virtual meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/81920780404?pwd=TmtJL2paL1R4cnNYdmFwb0cvTzBhdz09>

Meeting ID: 819 2078 0404

Passcode: SkRdefC3

One tap mobile

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+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

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+1 346 248 7799 US (Houston)

Meeting ID: 819 2078 0404

Passcode: 30034256

Find your local number: <https://us02web.zoom.us/j/81920780404>

1. Call To Order And Roll Call

2. Consent Agenda

2.I. Approval Of Minutes

Documents:

[MINUTES JULY 18, 2022-DRAFT.PDF](#)

2.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[BALANCE SHEET - JULY 2022.PDF](#)

[BUILDING EXPENDITURES - JULY 2022.PDF](#)

[CASH RECEIVED - JULY 2022.PDF](#)

[OPERATING INCOME AND EXPENDITURES - JULY 2022.PDF](#)

2.III. Approval Of Payment Of Invoices

Documents:

[PAID INVOICES - JULY 2022.PDF](#)

2.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS REPORT - JULY 2022.PDF](#)

2.V. Acknowledgment Of Receipt Of Treasurer's Reports

Documents:

[BOARD TREASURER REPORT - JULY 2022.PDF](#)

[AMERICAN DEPOSIT MANAGEMENT - JUNE 2022.PDF](#)

[FRIENDS OF THE LIBRARY STATEMENT JULY 29, 2022.PDF](#)

3. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however,

citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

4.I. Library Building Project

Report from the July 27, 2022 meeting of the Library Expansion and Renovation Steering Committee meeting

4.I.i. Discussion And Possible Action On Funding Upcoming Expansion Project Costs

5. New Business

5.I. Review And Approval Of Revision To Trustee By-Laws

This removes the language about the Common Council appointing alternates to the Library Board that was already addressed in the City ordinance.

Documents:

[BOARD OF TRUSTEES BY-LAWS - 2022 DRAFT REVISION.PDF](#)

5.II. Review And Approval Of Revision Of The Marketing Committee Charter

This includes the change in name to Library Expansion and Renovation Steering Committee

Documents:

[MARKETING COMMITTEE CHARTER - DRAFT REVISION.PDF](#)

5.III. Review Of The 2nd Draft Of The Photography, Filming And Videography Policy

Last month's requested changes have been incorporated.

Documents:

[POLICY PHOTOGRAPHY, FILMING AND VIDEOGRAPHY - 2ND DRAFT.PDF](#)

5.IV. Review Of The Accessibility Study Report

Bridges Library System paid for us to get an accessibility report from Independence First, a Milwaukee-based organization committed to full inclusion for people with disabilities. The document has been shared with the team from StudioGC as some of the issues would be addressed in the expansion and renovation project.

Documents:

[ACCESSIBILITY STUDY REPORT.PDF](#)
[ACCESSIBILITY REMEDIATION PROJECT MATRIX - AUGUST 2022.PDF](#)

5.V. Review And Discussion Of Updated Expenditures To The 2023 Portion Of The Biennial Budget

These numbers have been submitted to the Finance Department. I have added some additional context for discussion purposes.

Documents:

UPDATES TO 2023 BUDGET EXPENDITURES.PDF

6. Staff & Board Reports

6.I. Library Director's Report

The report includes: facility maintenance, budget updates, if any; staff updates, if any; collection maintenance updates; public and community relations activities; library board relations, if any; meetings/webinars/trainings attended; strategic plan activities updates, if any.

Documents:

[LIBRARY DIRECTOR REPORT - AUGUST 2022.PDF](#)

6.II. Adult Services Report

The report includes upcoming programs, programs already presented, attendance at said programs, and what meetings/trainings/webinars were attended.

Documents:

[ADULT SERVICES REPORT - AUGUST 2022.PDF](#)

6.III. Youth Educational Services Report

The report includes programs presented, attendance at said programs, and meetings/webinars/trainings attended

Documents:

[YOUTH EDUCATIONAL SERVICES REPORT - AUGUST 2022.PDF](#)

6.IV. Programming & Makerspace Librarian Report

The report includes upcoming programs, programs already presented, attendance at said programs, and meetings/webinars/trainings attended.

Documents:

[PROGRAMMING AND MAKERSPACE LIBRARIAN - AUGUST 2022.PDF](#)

6.V. Bridges Library System Staff Report

Documents:

[BRIDGES LIBRARY SYSTEM STAFF REPORT - AUGUST 2022.PDF](#)

7. Board Member Requests For Future Agenda Items

If the board has any questions they want to put to the community through the City's Polco online survey system, they will be collected at this time.

Polco is a civic engagement, survey and polling platform.

8. Confirmation Of Next Meeting

September 19, 2022, 6:30 p.m.

9. Adjournment

*Items on the Consent Agenda will be approved on one vote unless any board member requests

that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.