



Board of Trustees Meeting Agenda  
Irvin L. Young Memorial Library  
Community Room  
431 W. Center Street  
Whitewater, WI 53190  
Monday, March 20, 2023, 6:30 p.m.

*Our Mission: We will have the space and the stuff to do the things that you want*  
*Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections;*  
*Service excellence*

Join Zoom Meeting

<https://us02web.zoom.us/j/86850014459?pwd=VmFUUU85aHJSTmZKSitKZlZlRWk0UT09>

Meeting ID: 868 5001 4459

Passcode: T7jLnRcY

One tap mobile

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Dial by your location

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+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

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+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

Meeting ID: 868 5001 4459

Passcode: 50621192

Find your local number: <https://us02web.zoom.us/j/86850014459>

1. Call To Order And Roll Call

2. Consent Agenda

2.I. Approval Of Minutes

Documents:

[MINUTES FEBRUARY 15, 2023 - DRAFT.PDF](#)

2.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[BALANCE SHEET - FEBRUARY 2023.PDF](#)  
[BUILDING EXPENDITURES - FEBRUARY 2023.PDF](#)  
[CASH RECEIVED - FEBRUARY 2023.PDF](#)  
[OPERATING REVENUES AND EXPENDITURES - FEBRUARY 2023.PDF](#)

2.III. Approval Of Payment Of Invoices

Documents:

[PAID INVOICES - FEBRUARY 2023.PDF](#)

2.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS - FEBRUARY 2023.PDF](#)

2.V. Acknowledgment Of Receipt Of Treasurer's Reports

Documents:

[BOARD TREASURER REPORT - FEBRUARY 2023.PDF](#)  
[FRIENDS OF THE LIBRARY FINANCIAL REPORT.PDF](#)  
[AMERICAN DEPOSIT MANAGEMENT STATEMENT - JANUARY 2023.PDF](#)

3. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

4.I. Friends Of The Library

Review of by-laws

Documents:

[FRIENDS OF THE LIBRARY BY-LAWS.PDF](#)

5. New Business

5.I. Revision Of The Library Programming Policy

Documents:

[POLICY LIBRARY PROGRAMMING - DRAFT REVISION.PDF](#)

5.II. Discussion Of Demco Spaces And Sign Up Software

Documents:

[DISCUSSION OF DEMCO SPACES AND SIGN UP SOFTWARE.PDF](#)

5.III. Approval Of Closing On Friday, April 28 For Staff Development Day

6. Staff & Board Reports

6.I. Library Director's Report

The report includes: facility maintenance, budget updates, if any; staff updates, if any; collection maintenance updates; public and community relations activities; library board relations, if any; meetings/webinars/trainings attended; strategic plan activities updates, if any.

Documents:

[LIBRARY DIRECTOR REPORT - MARCH 2023.PDF](#)

6.II. Adult Services Report

The report includes upcoming programs, programs already presented, attendance at said programs, and what meetings/trainings/webinars were attended.

Documents:

[ADULT SERVICES REPORT - MARCH 2023.PDF](#)

6.III. Youth Educational Services Report

The report includes programs presented, attendance at said programs, and meetings/webinars/trainings attended

Documents:

[YOUTH EDUCATIONAL SERVICES REPORT - MARCH 2023.PDF](#)

6.IV. Programming & Makerspace Librarian Report

The report includes upcoming programs, programs already presented, attendance at said programs, and meetings/webinars/trainings attended.

Documents:

[PROGRAMMING AND MAKERSPACE REPORT - MARCH 2023.PDF](#)

6.V. Board Reports

7. Board Member Requests For Future Agenda Items

If the board has any questions they want to put to the community through the City's Polco online survey system, they will be collected at this time.

Polco is a civic engagement, survey and polling platform.

8. Confirmation Of Next Meeting

April 17, 2023, 6:30 p.m.

9. Adjournment

Items on the Consent Agenda will be approved on a single vote unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.