

**Wilton Public and Gregg Free Library
Trustee Board Meeting Minutes
January 17, 2020**

The meeting began at 8:15 a.m. Attending were Library Director Pat Fickett, trustees Nikki Andrews, Ron Brown, Alison Meltzer, Molly Shanklin, and Lynne Stone. Trustees Felice Fullam and Mary Ellen Brookes were absent.

Minutes from December, 2019 - approved with one minor typographical correction (Molly/Lynne)

Treasurer's report - approved (Ron, Lynne)

1. Treasurer Molly Shanklin reported on the 2019 budget. Just over \$3343 of the town appropriation will be returned to the town this year.

Director's report - approved (Ron, Alison)

1. The Library was very busy in December despite several days' closures due to weather or maintenance issues.
2. Two injury incidents were recorded; both were reported to Primex. One patron experienced no injury; the other declined to pursue a claim.
3. Pat asked for an amendment to the check-out policy for certain computer games to one week. (Ron, Lynne) A second vote on the policy change will take place in February.

Facilities

1. Estimates for several maintenance and repair items have been received. The board moved to accept the estimate for the plaster repair at \$3584 (Molly, Alison) and to seek estimates/advice for exterior doors and for repairing/maintaining interior woodwork to reduce future repairs.
2. Eagle Scout Jacob Manning suggested purchasing an outdoor activities sign rather than building one. It would include electric lighting and a lock. He sent information/pictures of a possible sign, and the board agreed he should pursue the idea.

New Business

1. Cambridge Trust will review our investment policy with us on March 20, 2020.
2. The Festival of Trees will be revamped for 2020.
3. The Hillstown Co-op will meet at WPL June 5, 2020.

The meeting ended at 10:45 am. (Molly, Felice).

The next regular meeting of the trustees will be at **8:00 a.m. on Friday, February 21, 2020.**

Respectfully submitted,

Nikki Andrews for Mary Ellen Brookes 1/18/20