

Wilton Public and Gregg Free Library
Trustee Board Meeting Minutes
November 12, 2021

The meeting was called to order at 10: a.m. at the Wilton Public and Gregg Free Library. Attending were Library Director Pat Fickett and trustees Nikki Andrews, Ron Brown, Felice Fullam, Alison Meltzer, Molly Shanklin, Lynne Stone, Mary Ellen Brookes and alternate trustee Peter Howd. Ruth Smith and Town Administrator Nick Germain attended as guests

Minutes - 10/15 approved (Molly, Nikki)
10/25 approved (Molly, Ron)

Treasurer's report - approved (Ron, Lynne)
Moved by Molly and seconded by Ron: **that we approve the unrestricted gift of \$400.00.** The motion passed.
We will hold a hearing on Wednesday, December 1 in order to accept an unrestricted gift of \$6,000.00.

Director's report - approved (Lynne, Nikki)
The library will ask Attorney Buchanan to review the Community Space contract.
Ann Bird will be starting as our new housekeeper.

Retirement party plans
Ruth Smith spoke on planning for Pat's retirement party. She will meet with us in the spring.

Staff gifts for the holidays - covered at the meeting

Nomination and first vote for 2022 officers
Moved by Alison and seconded by Peter: **that the following be nominated to serve as officers in 2022:**

Chair: Ron Brown

Vice Chair: Lynne Stone

Treasurer: Molly Shanklin

Secretary: Mary Ellen Brookes

The final vote will be at the December meeting.

Old business

1. Felice reported that the Friends have sent out 170 supporter letters.
2. The Friends will work on needed changes to their bylaws.
3. Ron will e-mail us the text of the job posting.

New business

1. Mr. Germain was given a tour of the library and was issued a library card.
2. We reviewed the facilities list and discussed priorities.
3. The trustees agreed with Pat's suggestion to allow a visit from the Mobile Vaccine Clinic.

The meeting ended at 12:58 p.m. (Lynne, Molly)

The Trustee of the Year celebration is at noon on December 3.

The official budget presentation is on December 14.

The next regular meeting of the trustees is scheduled for **Friday, December 17, at 10:00 a.m.** at the library.

Mary Ellen Brookes 11/12/21