

Wilton Public and Gregg Free Library  
Trustee Board Meeting Minutes  
March 19, 2021

At 8:00 a.m. Ron Brown conducted a roll call of the trustees as they met electronically. Attending were Library Director Pat Fickett and trustees Nikki Andrews, Ron Brown, Alison Meltzer, Molly Shanklin, Lynne Stone, Mary Ellen Brookes, and alternate trustee Peter Howd. Trustee Felice Fullam was absent.

### **Cambridge Trust financial overview**

Julie Alix and Eric Jussaume presented the extensive overview which ended at 8:33.

### **Investment policy review and signing**

1. Moved by Molly and seconded by Alison: **that we accept commodity-related mutual funds into our investment policies.** The motion passed.
2. Moved by Lynne and seconded by Ron: **that we continue to take a 4% draw percentage.** The motion passed. After the trustees vote on the Endowment and Trust Funds Investment Policy, Ron and Molly will sign it.

**Minutes of February 19 meeting** - (Molly, Lynne) amended minutes approved

**Treasurer's report** - (Ron, Nikki) approved

The auditors have completed their work . Our spending this year has been conservative.

**Director's report** - (Ron, Lynne) approved

Wanda cannot now travel to New Hampshire. She plans to complete the work at the end of the summer.

### **Reopening**

Pat stated the following tentative plans to go into effect on April 30. The library will be open upstairs for browsing with two computers open for use. Returns will still continue to be placed outside. Downstairs will be open by appointment with an adult in attendance (20-minute appointments followed by 10-minute cleaning). Curbside pick-up will continue for those who want it. Virtual programming and hybrid crafts will continue. The upstairs meeting rooms may be used by the Heritage and Historical Committees. The library hours will be discussed and evaluated.

### **Policies**

1. Moved by Ron and seconded by Molly: **that we replace 1e with "No fines will accrue on overdue items. Replacement fees and processing fees will be charged for items not returned 60 days after their due date." The motion passed.**
2. Moved by Nikki and seconded by Alison: **that we accept the social Media Policy as drafted on 2/18/21.** The motion passed.
3. The Photography, Filming, and Videography policy will be revised to add reference to audio recording and sent to the trustees for a vote.

The second vote on all three policies will be taken at the April meeting. The trustees thanked Pat and Lynne for their work.

### **Old Business**

1. Alison suggested that the summer musical event be dedicated to the memory of Paul Kennedy. The trustees agreed.
2. We discussed the wording of the memorial plaques.

### **New business**

1. Peter announced that the library's Stormwater STEM program has attracted the interest of D.E.S. Miss Boo and he will meet with them on April 15.
2. Sandy LaFleur and Coyote Blue have created a CD as a fundraiser to benefit the Folk Cafe.

**The meeting ended at 10:19 a.m. (Molly, Lynne)**

The next meeting of the trustees will be at **8:00 a.m.on Friday, April 16, 2021**

Mary Ellen Brookes 3/19/21