

Wilton Public and Gregg Free Library
Trustee Board Strategic Planning Meeting Minutes
August 4, 2021

The meeting was called to order at 8:15 a.m. in the courtroom of the Wilton Town Hall. Attending were trustees Nikki Andrews, Ron Brown, Felice Fullam, Alison Meltzer (left at 10:00), Molly Shanklin (via Zoom), Lynne Stone, Mary Ellen Brookes, and alternate trustee Peter Howd.

Eagle Scout candidate Jacob Manning, accompanied by his advisor Karen Bourn, came to present his project for the library - a readerboard 52"x40" with lighting on the sides and moveable lettering. His estimated cost would be \$1,971.00 with installation in the spring. Mr. Manning outlined his plans for potential fundraising. Felice suggested that he be part of the Friends event planned for either September or October. Ron signed the scout agreement.

We then moved on to strategic planning continuing the idea of the library as an organization to pull the community together. The following were proposed: having a larger role in the educational system, using advisory committees, filling both alternate trustee positions, and seeking further collaboration with the Lyndeborough library. We agreed that an ideal step would be hiring an assistant director. However, budget considerations must be met.

Next, we worked on reconciling the existing job description for the director with Pat's "What I actually do. . ." Molly will incorporate our suggestions and forward them to us. We wish to post the position in November. The posting itself will be co-authored by the outgoing director and the search committee.

As a continuation of the topic of vision, Molly asked each trustee for a one-word meaning of the library to each now and in the future. The answers were varied and interesting and led to a suggestion for a poster in the library and a place on the website for community members to give a one-word response.

Alison has received the report from Jerry Tepe.

Alison, Molly, and Kermit will submit a grant request for updating the computers to a meshed system.

The meeting ended at 10:45 a.m.

The next regular meeting of the trustees is scheduled for **8:00 a.m. on Friday, August 20, 2021**. At that time we will continue today's discussion of our vision for the director search and schedule another strategic planning session.

Mary Ellen Brookes 8/4/21