



JOB TITLE: Youth Services Assistant

The Wolfeboro Public Library is accepting applications to fill a part-time Youth Services Assistant position. Primary duties include supporting the Children's Librarian by preparing materials for programming and working at the circulation desk.

Job Summary:

1. Twenty-five (25) hours per week.
2. Must be computer literate and able to operate a variety of office equipment.
3. Must be detail oriented and able to work independently.
4. Must be able to provide excellent customer service.
5. Fills in for Children's Librarian occasionally including story time and other children's programs.
6. Work schedule: Monday, Tuesday & Wednesday 2:00 PM to 7:00 PM, Thursday 10:00 -2:00 and Saturday 9:00 AM to 3:00 PM.
7. Some college and/or previous library experience preferred.
8. Wage: \$15.50/hour plus accrued leave.

To Apply:

Please apply to Jeanne Snowdon, Youth Services Librarian, Wolfeboro Public Library, 259 South Main St., Wolfeboro, NH 03894 or at childrenslibrarian@wolfeboropubliclibrary.org by January 30, 2023.