

**WOLFEBORO PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Library Director Search Committee**  
**Bradley Room**  
**January 31, 2023**

Present - Trustees: Linda Wilberton, Doug Smith, Brodie Deshaies, Stephen Farley, Nancy Bell, Alternate Trustees: Diane Bolduc, Sandra Whittier, Sharon Marigliano, Co-Acting Director: Joyce Davis, Co-Acting Director: Jeanne Snowdon, Administrative Assistant: Lori Pankowski, Library Foundation President: John Sandeen, Representative for the Board of Selectman: Linda Murray. The meeting was called to order by Linda Wilberton at 3:01 p.m.

**Approval of Minutes of January 24, 2023**

A motion was made to approve the minutes of January 24 by Steve Farley. Linda Wilberton seconded the motion. All present voted in favor.

**Public Input (none).**

**Old Business Review of most recent timeline (dated January 28) - Week Twelve**

**1. Collect and sort candidate resumes – HR committee.**

There have been 16 resumes received. Steve Farley will send copies out via secure google file.

**2. Report on Library Director contract research**

Linda Wilberton reported she had few responses from her contacts. Those who did respond varied from no contract to samples. Mixed responses seemed to depend on recent experiences.

**3. Webex calls with four attorneys**

Four potential attorneys were contacted and interviewed with questions about their practices including length of time, experience with libraries, and organizational procedures including labor and employment law and municipal experience. Following the Webex calls, the committee had a discussion in which all had a chance to give their opinion.

**4. Recommend a Library Lawyer to LBOT**

A motion was made by Brodie Deshaies to recommend Naomi Butterfield to the Board of Trustees to be selected as the Library Lawyer. The motion was seconded by Lori Pankowski. All voted in favor.

**5. Establish the interview process.**

**6. Develop process email to send to candidates.**

#### **New Business**

It was decided to move items 5 and 6 to week Thirteen.

#### **Review Timeline**

John Sandeen will update the timeline based on the discussions held today.

#### **Upcoming Meetings**

A Special Meeting of the Board of Trustees will be held on Tuesday, February 7 at 2:45 p.m. The Town of Wolfeboro Deliberative Session will be held on Tuesday, February 7 at 7pm in the Great Hall.

Doug Smith made a motion to adjourn the meeting 4:30 p.m. Brodie Deshaies seconded the motion. All voted in favor.

Respectfully submitted,  
Nancy Bell  
Search Committee Secretary

**Note: Minutes are UNAPPROVED until voted on by the Library Director Search Committee**